

***Middlesex Educational Association***  
Professional Rights and Responsibilities Committee  
Request for financial Assistance  
Strengthening Local

Local Association \_\_\_\_\_ Date \_\_\_\_\_

Local Contact person \_\_\_\_\_

Mailing Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone # \_\_\_\_\_ E-mail address \_\_\_\_\_

Type of equipment purchased \_\_\_\_\_

Total Cost to local \_\_\_\_\_

Please Attach

	Attached		Please Initial
Bills	_____yes	_____no	_____

\_\_\_\_\_

Case # \_\_\_\_\_ Date received \_\_\_\_\_ Meeting date \_\_\_\_\_

Cost to local \_\_\_\_\_ Bills attached \_\_\_\_\_ Summary of case \_\_\_\_\_

Amount to be paid \_\_\_\_\_ **The MCEA will not honor receipts from Sam's Club or Walmart for reimbursement. PR&R Policy**